



STATE OF WASHINGTON  
**WASHINGTON STATE BOARD OF HEALTH**

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January 11, 2006

**TO:** Washington State Board of Health Members

**FROM:** Dr. Kim Marie Thorburn, Chair

**SUBJECT: REVIEW AND POSSIBLE ADOPTION OF 2005 FIVE-YEAR STRATEGIC PLAN**

**Background and Summary**

The State Board of Health began work on a strategic plan over the summer. It held a daylong planning retreat in September, discussed specific committee proposals in October, and reviewed a preliminary draft in November. Many elements of the preliminary draft were skeletal. The Board agreed on the general framework and high-level elements—the mission statement, vision statement, and goals. It discussed each of the strategies and recommended changes. The staff, in consultation with the Chair and the policy committees, then began to refine the strategies and work on specific action steps, completion dates, and outcome measures. In November, Executive Director Craig McLaughlin proposed a timeline that called for the Board to adopt its 2005 Five-Year Strategic Plan by January 2006. That plan is before the Board today for consideration and possible adoption.

Although there was initial discussion about making this a seven-year plan, the attached draft does not include any specific initiatives that would necessarily continue past 2010. The plan is designed primarily as a guide for work during the 2005–07 Biennium, and as such reflects work that was begun or completed during the latter half of 2005.

The Office of Financial Management (OFM) requires that all agencies must, by May 1, 2006, submit a strategic plan for the 2007–09 Biennium that covers at least five years. OFM recognizes there will be very little specificity in the out years. Staff will modify the Final 2005 Five-Year Strategic Plan to create a Preliminary 2007 Five-Year Strategic Plan and bring the preliminary plan back to the Board for approval in March or April. OFM requires several elements in the 2007 Strategic Plan that Board staff has not finished preparing. These include an inventory of statutory references; a list of performance measures and a description of current performance; and assessments of the Board's operating environment, capacity, and finance. At this point I am recommending the Board approve a streamlined 2005 final plan that does not contain these elements. These elements will be part of the 2007 preliminary plan when it comes before the Board for review and adoption.

**Recommended Board Action**

I recommend the Board consider, amend as necessary, and approve the Final 2005 Five-Year Strategic Plan submitted this day.